



Contai Co-operative Bank Limited
Head Office : Contai :: Purba Medinipur

NIT No. CCBL/03/2023-24

Date: 20/07/2023

Sealed quotations are invited from the interested, bonafide and experienced bidders for refilling & renewal of the existing fire extinguishers of the Bank.

Name of Work: Refilling & Renewal of the existing Fire Extinguishers of the Bank installed at 16 branches of the Bank, Welfare Home and Head Office at Conai, Purba Medinipur

Description of Cylinders & Types:

Sl No.	ABC	DCP	CO2	Total
1.	46	10	47	103

Eligibility Criteria:

Sl.No.	Eligibility Criteria	Documents Required
1	The bidder should be a proprietorship firm having valid trade license duly registered either under the West Bengal Shops & Commercial Establishments Act, 1958 or any other Act of State/union, as applicable for dealing in the subject matter of procurement.	Copy of valid registration Certificate/Trade License
2	The Bidder should have valid (i) GST number where his business is located and (ii) Income Tax/PAN number	Copies of relevant valid certificates
3	The bidder must possess any two of the following valid certificates at the time of bidding. a. ISO 9001:2008 or latest b. ISO 27001:2013 c. ISO 20000-1:2018	Copy of valid certificates in the name of the bidder.
4	The bidder should have license of the Fire Authority, Govt of West Bengal, regarding supply/refilling of fire extinguishers.	Copy of the valid certificate should be enclosed.
5.	Should provide credential of supply/refilling at least 4(four) organizations within Last 1(one) year.	Copy of work order and payment certificate to be provided.



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Price Of Bid (Rate should remain valid for three months from the date of dropping)

Sl No.	Product Description	QTY(NOS.)	Refiling Rate/Kg. in Figures	Refiling Rate/Kg. in words	Rate of Hydraulic test per cylinder	Amount
1	ABC	46				
2	DCP	10				
3	CO2	47				
Total		103				

Date: 20/07/2023

Signature of Bidder with Stamp

Important Dates:

Last date of dropping of Tender (In Physical Mode at Head Office Contai): 31.07.2023 upto 3:00pm

Date of opening of Tender: 31.07.2023 at 4:00 pm at Head Office at contai.

The bid cost Rs. 1000/-(Rupees one thousand) only, which is non-refundable, should be submitted through bank draft favouring "Secretary, Contai Co-Operative Bank Limited" payable at contai with the Bid.

The Amount of EMD should be Rs.5000.00(Rupees Five Thousand) only. EMD can be submitted by Bank Draft on any bank favouring 'Secretary, Contai Co-operative Bank Limited' payable at Contai. EMD of unsuccessful bidders will be refunded on acceptance of the P.O. by the successful bidder or within one month from the date of opening, whichever is earlier. The EMD of successful bidder shall be refunded within two months from the date of successful completion of job.

Payment Terms:

Payment to successful bidder shall be done against invoice within one month from the date of successful completion of job.

Delivery:

Job should be completed within one month from the date of receipt of purchase order.

The bidder must submit supporting documents as evidence to fulfil the eligibility criteria for making evaluation by the Tendering Authority. During the bid evaluation stage, the Tendering Authority may request for clarification (if required) and cross check the credentials.



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Other terms and Conditions:

1. The successful bidder should provide warranty certificate of 03 years for ABC type, 05years for CO2 type and 01 year for DCP type fire extinguishers.
2. Refilling works should be executed at Branches & Head Office of the Bank as follows-----

Location	ABC type				DCP type		CO2 type		
	4kg	5kg	6kg	2kg	5kg	10kg	2kg	3kg	4.5kg
Main Branch & Head office at Contai		5 pcs	3 pcs	3pcs	3pcs			6pcs	
Ramnagar Branch at Ramnagar		1 pcs		1 pcs				1 pcs	
Haria Branch at Haria, Purba Medinipur		1 pcs		2 pcs	1 pcs		1 pcs		
Manglamaro Branch at ManglamaropurbaMedinipur		2 pcs			1 pcs		2 pcs	2 pcs	
Panskura Branch at Panskura, PurbaMedinipur		1 pcs			1 pcs		1 pcs	1 pcs	
Barbarisha Branch at Kolaghat, PurbaMedinipur			1 pcs	1 pcs			1 pcs	1 pcs	
Egra Branch at Egra, PurbaMedinipur	3 pcs		1 pcs				3 pcs	1pcs	
BeldaBranch at Belda, Paschim Medinipur		1 pcs			1 pcs		1 pcs		
Medinipur Branch at Medinipur Town, Paschim Medinipur			3 pcs					2 pcs	
CK Road Branch at ChandrakonaRoad, Paschim Medinipur	2 pcs						4 pcs		
Dankuni Branch at Dankuni, Hooghly			3 pcs					4 pcs	
Burrabazar Branch near Adi MoihinimohonKanjilal, College street Junction, Kolkata			1 pcs			1 pcs	3 pcs		1 pcs
Durgachak Branch, at Haldia, Monjusree more, Purba Medinipur	1 pcs	1 pcs		2 pcs	1 pcs		1 pcs		
Mahishadal Branch at Mahishadal, Purba Medinipur		1 pcs					2 pcs	1 pcs	
Nandakumar Branch at Nandakumar, PurbaMedinipur		1 pcs			1 pcs		2 pcs		
Nandigram Branch at Nandigram, Purba Medinipur	1 pcs		1 pcs	1 pcs			2 pcs	1 pcs	
Welfare Home, 1502 Madurdah, Hossainpur Kolkata-107		2pcs					3pcs		
Total	46				10		47		

3. The quoted rates should be inclusive of delivery/ carrying/installation at respective site. No further cost for delivery/carrying etc. shall be entertained. Bid to be submitted in prescribed format enclosed.
4. Payment shall be done against GST invoice after successful delivery/refilling/installation. Certificate of the respective Branch Head/Sectional Head regarding satisfactory delivery & installation should be attached to the proforma invoice.



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- 5. Payment against GST invoice should be done within one month from the date of submission of Invoice, Warranty Certificate and delivery chalan duly certified by Branch Head / Sectional Head.**
- 6. TDS will be deducted from payment as per norms.**
- 7. Work should be executed within one month from the date of issuance of PO.**
- 8. EMD of the successful tender will be converted to security deposit, refundable after three months from the date of final payment subject to satisfactory completion of work.**
- 9. The Bidder must submit documents to establish their eligibility as mentioned earlier.**
- 10. The Bank Authority shall/may contact bidders during evaluation for any clarification.**
- 11. If it is found during evaluation that any information provided by the bidder is wrong or submitted document(s) is /are fabricated, the candidature of the bidder shall be cancelled and the EMD shall be forfeited.**
- 12. The decision of the Bank Authority regarding final selection shall be final & binding on bidders. The Bank Authority may accept/reject any/all bids without assigning any reason.**

Three sealed envelopes-one containing eligibility documents, one containing EMD and the rest containing Commercial Bid should be enclosed within one sealed envelop while submission of Bid. Each envelop should be inscribed with Name, Address and Telephone no. of Bidder and the contents of the envelop. Commercial bid of eligible bidders and having submitted stipulated EMD amount shall be opened.

For Contai Co-operative Bank Limited

Sd/-(Apollo Ali)
Secretary (Offg.)

Contai Co-Operative Bank Limited
Bid Document
For
Refilling / Renewal of Fire Extinguishers.

Location	ABC Type		DCP Type		CO ₂ Type	
	Quantity	Unit Rate(Rs.)	Quantity	Unit Rate(Rs.)	Quantity	Unit Rate(Rs.)
Total		Total Amount		Total Amount		Total Amount

(Rate to be quoted excluding GST Amount).

Total Amount : Rs.

GST : Rs.

Grand Total : Rs.

In ward Rupees.....

Date :-

Seal of Organisation

Submitted by

Signature

Witness : 1)

2)

Name

Organisatation