

Pre Bid Queries Responses					
RFP FOR APPOINTMENT OF IT CONSULTANT FOR PREPARATION RFP, EVALUATION AND VENDOR ONBOARDING FOR MOBILE BANKING IMPLEMENTATION OF CO-OPERATIVE BANK LTD. RFP Reference Ref NO: CCBL/01/2022-23					
Dated: 08/07/2022					
S. No.	Page No	Section	Point as stated in the RFP document	Comments/Suggestions/Deviations	Remarks /Responses /Revised clause from CCBL
1	5	1.2 Tender Highlights	Deadline of Submission of Bids: 25-07-2022 (Monday) till 15:00 Hrs.	We request the Bank to kindly extend the deadline of submission of Bids from 25-07-2022(Monday) till 15:00 Hrs to 01-08-2022 (Monday) 15.00 Hours	RFP Timeline Stands
2	5	1.2 Tender Highlights	Opening of Technical Bids: 26-07-2022 (Tuesday) till 15:00 Hrs.	We understand that opening of Technical bid is just next day after submission of RFP response. We would like to propose if the Bank opens the technical bids on the same day i.e. the date of submission of bids, it will save one day to evaluate the bids. Since we are proposing for an extension of submission of bids on 1st August 2022 till 15:00 hours, the opening of bids will be on 1st August 2022 till 15:30 hours.This will help the Bank to save one day during evaluation process.	Revised Timeline: Opening of Technical Bids: 25-07-2022 (Monday) at 16:00 Hours
3	7	3 Eligibility Evaluation Criteria	IV.The Bidder should have a minimum average annual turnover of Rs. 50 Crores from the consultancy service business during the last three financial years (i.e. 2018-19, 2019-20, and 2020-21).	Request the Bank to revise the criteria as:- This is three months project so the Bidder should have a minimum average annual turnover of Rs. 1 Crore business during the last three financial years (i.e. 2018-19, 2019-20, and 2020-21).	RFP Requirement Stands
4	7	3 Eligibility Evaluation Criteria	IV.The Bidder should have a minimum average annual turnover of Rs. 50 Crores from the consultancy service business during the last three financial years (i.e. 2018-19, 2019-20, and 2020-21).	We request the bank to consider the standard turnover as per MSME act 2012,2015,2018, and 2019 as per the digital India initiative and GEM tender registration guidelines for MSMEs.	RFP Requirement Stands
5	8	3 Eligibility Evaluation Criteria	IX.The bidder should have office in Kolkata	We have a DSO office registered under Kolkata shop establishments Act 1958, we request the bank to consider a DSO as statutory office.	Please refer RFP's Eligibility Criteria mentioned in SI No.IX regarding Document Required clause.
6	8	4 Technical Evaluation Criteria	Technical Evaluation Criteria	Reuest the bank to give some relaxation for technical evaluation process for startup.	RFP Requirement Stands
7	12	7 Schedule of Payments	Criteria Releasing the Payment: 1. 25% on submission of detailed various approaches to the Bank 2. 25% on submission of final RFP/EOI document to bank 3.40% on final evaluation and selection of the Mobile Banking Service provider and issuance of PO and Contract agreement 4. 10% on first go-live of mobile Banking with RTGS/NEFT facilities with customers	We request to the Bank to modify the Criteria Releasing the Payment as follows: 1. 30% on submission of detailed various approaches to Bank 2. 30% on submission on final RFP/EOI document to Bank 3. 30% on Final evaluation and selection of the Mobile Banking Services provider and issuance of PO and Contract Agreement 4. 10% on first go-live of mobile banking with RTGS/NEFT facilities with customers	RFP Requirement Stands
8	12	7 Schedule of Payments	Criteria Releasing the Payment: 1. 25% on submission of detailed various approaches to the Bank 2. 25% on submission of final RFP/EOI document to bank 3.40% on final evaluation and selection of the Mobile Banking Service provider and issuance of PO and Contract agreement 4. 10% on first go-live of mobile Banking with RTGS/NEFT facilities with customers	We request the bank to release 60% of the payments on the RFP/EOI document to the bank considering the business continuity and operational expenses.	RFP Requirement Stands

Pre Bid Queries Responses

**RFP FOR APPOINTMENT OF IT CONSULTANT FOR PREPARATION RFP, EVALUATION AND VENDOR ONBOARDING FOR MOBILE BANKING IMPLEMENTATION OF CO-OPERATIVE BANK LTD. RFP Reference Ref NO: CCBL/01/2022-23
Dated: 08/07/2022**

S. No.	Page No	Section	Point as stated in the RFP document	Comments/Suggestions/Deviations	Remarks /Responses /Revised clause from CCBL
9	13	8.6 Cost of the Schedule	Bidder is required to submit a Demand Draft of Rs. 5,900.00 (Rupees Five Thousand Nine Hundred) only inclusive of GST along with the Bid as a cost towards this RFP. The DD should be in the favor of "Secretary, Contai Co-operative Ltd.," payable at Contai.	It seemed to be found typographical error. It should be Bidder is required to submit a Demand Draft of Rs. 5,900.00 (Rupees Five Thousand Nine Hundred) only inclusive of GST along with the Bid as a cost towards this RFP. The DD should be in the favor of "Secretary, Contai Co-operative Bank Ltd.," payable at Contai.	Revised clause: Bidder is required to submit a Demand Draft of Rs. 5,900.00 (Rupees Five Thousand Nine Hundred) only inclusive of GST along with the Bid as a cost towards this RFP. The DD should be in the favor of "Secretary, Contai Co-operative Bank Ltd.," payable at Contai.
10	13	8.6 Cost of the Schedule	The Demand Draft should be submitted along with "Technical Bid" envelope. Details of such demand draft is to be uploaded in the website.	Request the Bank to revise the clause as: The Demand Draft should be submitted along with "Technical Bid" envelope.	Revised Clause: The Demand Draft should be submitted along with "Technical Bid" envelope.
11	13-14	8.7 EMD	The Bidder is required to submit EMD of Rs. 1,00,000 (Rupees One Lac only) in form of Demand Draft along with the "Technical Bid" envelope and details of demand draft is to be uploaded in the website. The DD should be in the favor of "Secretary, Contai Co-operative Ltd.," payable at Contai and valid for 180 days from the last date of submission of the bid.	Request the Bank to revise the clause as: The Bidder is required to submit EMD of Rs. 1,00,000 (Rupees One Lac only) in form of Demand Draft along with the "Technical Bid" envelope. The DD should be in the favor of "Secretary, Contai Co-operative Bank Ltd.," payable at Contai and valid for 180 days from the last date of submission of the bid.	Revised clause: The Bidder is required to submit EMD of Rs. 1,00,000 (Rupees One Lac only) in form of Demand Draft along with the "Technical Bid" envelope. The DD should be in the favour of "Secretary, Contai Co-operative Bank Ltd.," payable at Contai and should remain valid for 180 days from the last date of submission of the bid.
12	15	8.16 Submission of Bid	ii. The Technical Bid should be uploaded as per details provided in the RFP document. In addition, the printed copy of technical bid also should be submitted at the head office in a bound form and all pages continuously and serially numbered in one lot as one document. Credentials/Workorder/Other eligibility and technical evaluation related supporting documents etc. should be submitted in the bound document and not in a loose form. Bidder must ensure that all the documents uploaded/submitted in hard copies are sealed and signed by the authorized signatory.	Request the Bank to revise clause as: ii. The Technical Bid should be submitted as per details provided in the RFP document. The printed copy of technical bid should be submitted at the head office in a bound form and all pages continuously and serially numbered in one lot as one document. Credentials/Workorder/Other eligibility and technical evaluation related supporting documents etc. should be submitted in the bound document and not in a loose form. Bidder must ensure that all the documents submitted in hard copies are sealed and signed by the authorized signatory.	Revised clause: ii. The Technical Bid should be submitted as per details provided in the RFP document. The printed copy of technical bid should be submitted at the head office in a bound form and all pages continuously and serially numbered in one lot as one document. Credentials/Workorder/Other eligibility and technical evaluation related supporting documents etc. should be submitted in the bound document and not in a loose form. Bidder must ensure that all the documents submitted in hard copies are sealed and signed in each page by the authorized signatory.

Pre Bid Queries Responses

**RFP FOR APPOINTMENT OF IT CONSULTANT FOR PREPARATION RFP, EVALUATION AND VENDOR ONBOARDING FOR MOBILE BANKING IMPLEMENTATION OF CO-OPERATIVE BANK LTD. RFP Reference Ref NO: CCBL/01/2022-23
Dated: 08/07/2022**

S. No.	Page No	Section	Point as stated in the RFP document	Comments/Suggestions/Deviations	Remarks /Responses /Revised clause from CCBL
13	15	8.16 Submission of Bid	iii. Under no circumstances the actual commercial bid (without masking) should be kept in/ uploaded with eligibility cum technical bid. The placement of hard copy/uploading of commercial bid in eligibility cum technical bid will make the bid liable for rejection. However, commercial bid with duly masked prices needs to be uploaded/placed in technical bid.	Request the Bank to revise clause as: iii. Under no circumstances the actual commercial bid (without masking) should be kept in with eligibility cum technical bid. The placement of hard copy of commercial bid in eligibility cum technical bid will make the bid liable for rejection. However, commercial bid with duly masked prices needs to be placed in technical bid.	Revised clause: iii. Under no circumstances the actual commercial bid (without masking) should be kept in with eligibility cum technical bid. The placement of hard copy of commercial bid in eligibility cum technical bid will make the bid liable for rejection. However, commercial bid with duly masked prices needs to be placed in technical bid. The actual Commercial Bid should be submitted separately in a sealed envelope marked as 'Commercial Bid'.
14	15	8.16 Submission of Bid	iv. The Technical Bid shall be submitted as below:- a) The Demand Draft of Rs. 5,900.00 (Rupees Five Thousand Nine Hundred) only inclusive of GST towards to the cost of the document shall be kept prominently in an envelope to be marked as COST OF DOCUMENT and to be submitted along with the Technical Bid. The details of such demand draft to be uploaded in the website b) The Demand Draft of Rs. 1.00 lakh (Rupees One lakh) only as EMD shall be kept in a separate envelop prominently marked as EMD and to be submitted along with the Technical bid. The details of such demand draft to be uploaded in the website.	Request the Bank to revise the clause as: iv. The Technical Bid shall be submitted as below:- a) The Demand Draft of Rs. 5,900.00 (Rupees Five Thousand Nine Hundred) only inclusive of GST towards to the cost of the document shall be kept prominently in an envelope to be marked as COST OF DOCUMENT and to be submitted along with the Technical Bid. b) The Demand Draft of Rs. 1.00 lakh (Rupees One lakh) only as EMD shall be kept in a separate envelop prominently marked as EMD and to be submitted along with the Technical bid.	Revise clause: iv. The Technical Bid shall be submitted as below:- a) The Demand Draft of Rs. 5,900.00 (Rupees Five Thousand Nine Hundred) only inclusive of GST towards to the cost of the document shall be kept prominently in a sealed envelope marked on top of the envelope as COST OF DOCUMENT and to be submitted along with the Technical Bid. b) The Demand Draft of Rs. 1.00 lakh (Rupees One lakh) only as EMD shall be kept in a separate sealed envelope prominently marked as EMD and to be submitted along with the Technical bid.

Pre Bid Queries Responses

**RFP FOR APPOINTMENT OF IT CONSULTANT FOR PREPARATION RFP, EVALUATION AND VENDOR ONBOARDING FOR MOBILE BANKING IMPLEMENTATION OF CO-OPERATIVE BANK LTD. RFP Reference Ref NO: CCBL/01/2022-23
Dated: 08/07/2022**

S. No.	Page No	Section	Point as stated in the RFP document	Comments/Suggestions/Deviations	Remarks /Responses /Revised clause from CCBL
15	16	8.18 Liquidated Damages/Penalties & termination on default:	<p>i. The Bank shall levy penalties /liquidated damages on the Expert to the extent of 0.25% of the total value of the Contract for delay in execution of the project for 1 month, thereafter in increment of 0.5% for each of the months up to 3 months. Thereafter, the Bank shall issue notice of termination, and cancel the contract on completion of one month of notice.</p> <p>iii. However, such penalties, liquidated damages and termination shall not be invoked in case the cause of action for completion of an activity/situation is pending with the Bank such as sign off, clearances, site readiness, deployment of the Bank's resources, clearance on the procedures etc.</p>	<p>Request the Bank to remove both points i.e. 8.18.Liquidated Damages/Penalties & termination on default:: i & 8.18.Liquidated Damages/Penalties & termination on default:: iii</p>	RFP requirement stands.
16	21	9.5 Checklist for Technical Bid	Table Point No.3 Power of Attorney in the Name of Authorized Signatory	<p>We understand that Power of Attorney means to authorize a person who will be present at the time of opening of Technical proposal/Commercial bid. Please clarify our understanding.</p>	Understanding is Proper
17	21	9.5 Checklist for Technical Bid	Table Point No.7 Audited balance sheet of the company for the consecutive last three financial years (2017-18, 2018-19, and 2019-20) along with CA certificate on average turnover and profit	<p>It seemed to be found typographical error. It should be Audited balance sheet of the company for the consecutive last three financial years (2018-19, 2019-20 and 2020-21) along with CA certificate on average turnover and profit</p>	Revised Clause: Table Point No.7 Audited balance sheet of the company for the consecutive last three financial years (2018-19, 2019-20, and 2020-21) along with CA certificate on average turnover and profit.
18	22	10 COMMERCIAL BID FORMS	10.1 Commercial Bid Cover Letter (To be submitted online only)	<p>Request the Bank to revise the clause as: 10.1 Commercial Bid Cover Letter (To be submitted hard copy only)</p>	Revise clause: 10.1 Commercial Bid Cover Letter (To be submitted hard copy only)
19	23	10 COMMERCIAL BID FORMS	10.2 Commercial Bid Form:(Commercial bid shall be submitted online only. However, the bidder is required to include the masked (without prices) commercial bid in the eligibility cum technical bid)	<p>Request the Bank to revise the clause as: 10.2 Commercial Bid Form:(Commercial bid shall be submitted hard copy only. However, the bidder is required to include the masked (without prices) commercial bid in the eligibility cum technical bid)</p>	Revise clause: 10.2 Commercial Bid Form:(Commercial bid shall be submitted hard copy only. However, the bidder is required to include the masked (without prices) commercial bid in the eligibility cum technical bid)
20		General	Working Papers	<p>Bidder shall be allowed to retain sufficient documentation as part of professional records to support and evidence the work performed by it. Such retention shall be subject to obligations of confidentiality mentioned in RFP. Requesting bank to kindly consider the above point.</p>	This will be discussed and finalized with the shortlisted IT Consultant.

Pre Bid Queries Responses

RFP FOR APPOINTMENT OF IT CONSULTANT FOR PREPARATION RFP, EVALUATION AND VENDOR ONBOARDING FOR MOBILE BANKING IMPLEMENTATION OF CO-OPERATIVE BANK LTD. RFP Reference Ref NO: CCBL/01/2022-23
Dated: 08/07/2022

S. No.	Page No	Section	Point as stated in the RFP document	Comments/Suggestions/Deviations	Remarks /Responses /Revised clause from CCBL
21		General	Legal Services	Since we do not provide any direct or indirect legal services, any assistance on scope will only be from techno-commercial aspect. Any assistance in defining legal terms and conditions (General & Special) or in drafting RFP shall be responsibility of your legal advisors. No work performed by our employees shall be construed as legal service/legal advice. Requesting bank to kindly consider the above point.	Understanding is correct